



The United
Republic of
Tanzania

Ministry of
Agriculture



CEREALS AND OTHER PRODUCE REGULATORY AUTHORITY

PROCEDURE FOR OBTAINING EXPORT AND IMPORT PERMITS FOR CEREALS AND OTHER PRODUCE IN TANZANIA

*(EXPORT & IMPORT
PERMIT)*



✓ Cereals

✓ Pyrethrum

✓ Pulses/
Legumes

✓ Roots and
Tubers

✓ Edible Oilseeds
and Nuts

✓ Horticultural Crops
(Fruits, Vegetables,
Flowers, Spices and
Herbs)

INTRODUCTION

The Cereal and Other Produce Regulatory Authority or in its acronym "COPRA" is established under the Food Security Act CAP 249 and its Consequential Amendments through Cereals and Other Produce Act No. 19 of 2009 as a semi-autonomous body of the Government under the Ministry responsible for Agriculture. The Authority is mandated to issue crop permits to (Export or Import) Cereals and Other products.

For dealers to get the permit
the following are the procedures:

A

Registration through a web-based platform namely; e-kilimo is done through <https://portal.kilimo.go.tz/> where you will be required to attach the following documents

1. Have a Business License of a particular crop category from the Business Registrations and Licensing Agency (BRELA) for Export or Import;
2. Certificate of Incorporation from BRELA (for the Companies);
3. Certificate of Extract of Registration from BRELA (for Individuals);
4. Tax Clearance from TRA;
5. TIN Certificate from Tanzania Revenue Authorities (TRA);
6. Registration Certificate as a Buyer issued by COPRA (available at asds.kilimo.go.tz)

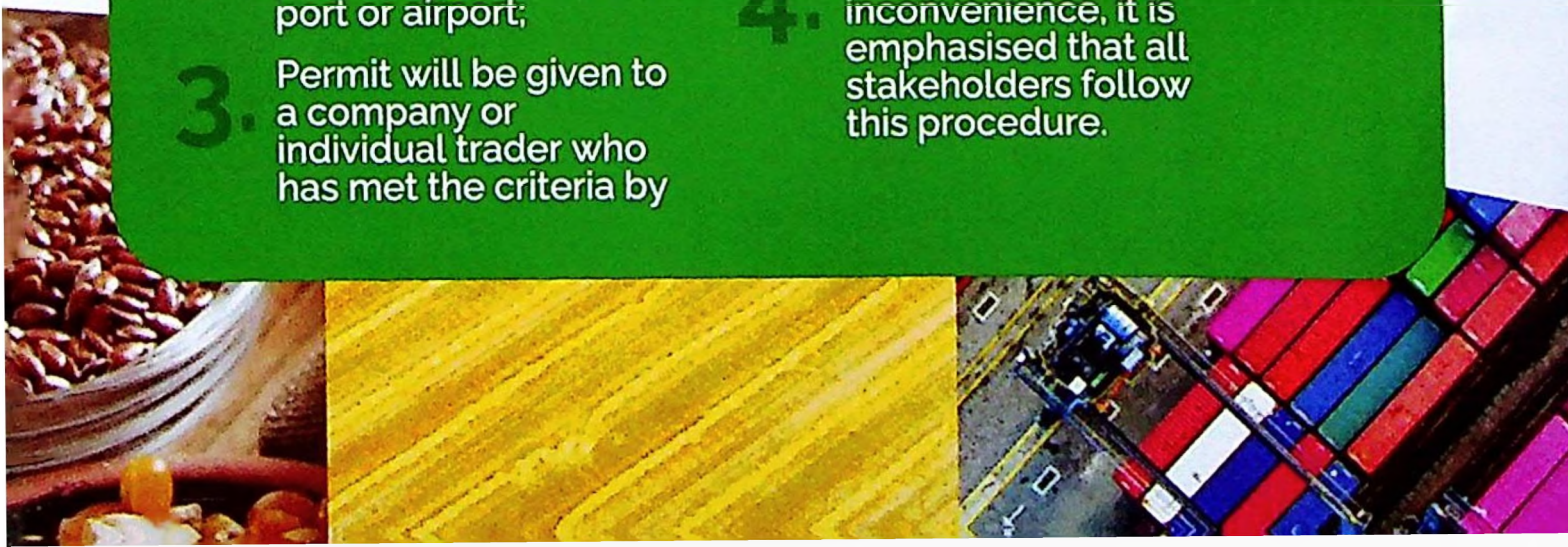


B**Addition requirements during the permit application**

1. Invoice of the Consignment for Exporters/Importers;
2. Sales contract Exporters/Importers;
3. Electronic Fiscal Device (EFD) Receipts from Local Government Authorities (LGA) paid for Produce Cess from respective Council;
4. Current Bank Statement from Exporter (6 months Bank Statement);
5. Movement order of the previous permit (For those being applied and granted the permit) from TRA;
6. Import Assessment from TRA;
7. Evidence that relevant crops have adhered to the marketing guidelines in place;
8. Copy of Phytosanitary-Plant import certificate from exporting country for Import permit application; and
9. Non-GMO Declaration Certificate from Country of Origin/Exporting country.

NOTE

1. The permit will be issued within 72 hours if there is no challenge;
2. A dealer must request a permit before transporting his produce to the border, port or airport;
3. Permit will be given to a company or individual trader who has met the criteria by
3. the existing procedures and will be issued by the Government as far as it deems appropriate in improving customer service and formalizing the produce business in this country;
4. To avoid possible inconvenience, it is emphasised that all stakeholders follow this procedure.



The background of the page features a stylized graphic. The upper portion is a textured orange color, representing a sky. A large, light-orange sun with several curved rays is positioned on the left side, partially obscured by the orange background. The lower portion of the page is a solid green color, representing a horizon or hills. The text is located in the bottom left and bottom right corners of the green area.

**DIRECTOR GENERAL
CEREALS AND OTHER
PRODUCE REGULATORY
AUTHORITY (COPRA)**

COPRA HEADQUARTERS
1st Floor, Kahawa Road 1
P. O. Box 2780
Njedengwa,
DODOMA.

+255 26 231 0225
+255 714 605 155
info@copra.go.tz